

DETAILS OF FAMILARISATION OF INDEPENDENT DIRECTORS
DURING THE FINANCIAL YEAR 2017-18

S.No.	Name of Independent Director	Subject matter of familiarization	No. of programmes attended by Independent Director		No. of hours spent by Independent Director	
			During FY 2017-18	Cumulative till FY 2017-18	During FY 2017-18	Cumulative till FY 2017-18
1	Mr. P. K. Khaitan	<ul style="list-style-type: none"> • Operations review and benchmarking, capital projects update, demand supply scenario, VAT incentives received/receivables, accounting of VAT incentives. • Green footprints of the Company. • CSR initiatives and progress of various projects/activities • Framework for comprehensive risk assessment, their probability and impact, corresponding mitigation plan and status update. • Compliance system to achieve full compliance with various applicable laws. • Procedure for transfer of 	4	8	4	10

		<p>shares to Investor Education and Protection Fund.</p> <ul style="list-style-type: none"> • Update on risks faced by the Refractory business in Country and the improvement initiatives taken by the Company to overcome the same. • Capital expansion projects. • Overall impact of Goods and Services Tax Act. • Companies (Amendment) Act, 2017 				
2	Mr. D. N. Davar	Same as above	4	10	4	10
3	Mr. V. P. Sood	Same as above	4	10	4	10
4.	Mrs. Sudha Pillai	Same as above	4	9	4	9